



Tuesday 2nd June 2020

Phased Reopening: Information for Key worker families

Dear Parents,

As we move towards our phased re-opening for children in Reception, Year 1 and Year 6, I felt that you would appreciate confirmation of some of the practical arrangements and how it will affect our Key Worker group.

As I explained in my previous letter, we plan to phase the other children back to school a year group at a time as we feel this would be the safest approach from all involved. For our Key Worker group, their provision will be continuing uninterrupted.

Dropping off

As you are now aware from the Parent Information booklet we sent out, with increased numbers accessing the school site, we will have a one-way system in use on the paths approaching the school building. Please approach the school via the sloped path and drop your child off at the school office as you have been. Please continue to access the reception area one family at a time and we appreciate your patience if you have to stand back and wait.

I have informed parents that the office is closed to walk in enquiries so (excluding deliveries / visitors by appointment) it should only be Key Worker families who access this area. When exiting, please use the steps and exit via the school driveway, the barrier will be open during busier times to ensure the whole space can be used.

The school day

We will continue to expect parents accessing the Key Worker group provision to collect their child as soon as their work/shift ends. Provision will be available between the hours of 9am and 3pm, Monday to Friday.

Carpark

Just to remind you that the car park will be closed to all vehicles from 8.30am to 9.30am and again at 2.30pm to 3.30pm. This will include parents accessing Willows. The one-way path system will exit from either sets of steps onto the drive way and the barrier will be open at these times to ensure the full width of the driveway can be used. Both vehicle access gates will be closed and the pedestrian gates will be marked as entrance/exit as part of the one-way system.

Uniform

Children will NOT be expected to wear their normal school uniform if they are in this group as it remains a childcare provision. However, we would be grateful if you would provide a sun hat

and a labelled water bottle. This time of year, it is also useful if children come to school with sun cream already applied.

School meals

School meals will be available to all children at the usual cost of £2.30 but for children in Reception and Year 1, these meals will be free of charge as usual as they are funded by the Universal Free School Meal scheme. Meals will be ordered during morning registration and delivered to the children's classroom just before lunch.

The menu is as follows;

Monday	Sandwich - Cheese or Ham or Pixie Pasty
Tuesday	Sandwich – choice of Ham or Egg Mayonnaise or Tuna and Sweetcorn Pasta salad
Wednesday	Sandwich – choice of Ham or Tuna Mayonnaise or Sausage Roll
Thursday	Sandwich -choice of Cheese or Ham or Cheese / Ham Panini

Packed lunch bags will consist of; one of the above (made to order) **plus** Juice Carton, muffin or biscuit, piece of fruit or bag of sultanas.

Please note that if you have been in receipt of a free school meal (supermarket) voucher then this should cease now that the school kitchen is open, **please contact me to discuss, if this applies to you.**

Class teachers / Bubbles:

The Key Worker group will now be led by 2 teams of staff; Miss Mathews / Mrs Chamberlain and Mr Savage / Miss Glover on a 2-week rota basis (i.e. they will swap over each week but remain with the same 'bubble' group). The Key Worker 'bubble' group will continue to have an individual table space and their own equipment when inside the building. They will only need to bring in their water bottle and their lunch (if they are not having school dinners).

Please note that because your child has been accessing the Key Worker Group to date they will need to remain in this group even if their year group is one of the groups returning. This is to prevent cross contamination of groups.

Home Learning

We appreciate that the Key Worker group is a childcare provision and therefore the children have had limited opportunities to complete their home learning tasks outside of this time. Therefore, from Monday (8th) we will be giving the children the opportunity during the day to complete some of their tasks with the support of the adults in school and alleviate the need for work to be completed when the children get home.

Toilets

With increased numbers, each 'bubble' group will have their own toilets allocated. The Key worker group will use the toilets outside Green Class. We are asking children to only use their allocated toilets as this will reduce the risk of contact and cross-contamination with other bubble groups.

The children will be asked to wash their hands frequently throughout the day and in particular when they arrive in the morning, before and after lunch and before they go home. The classroom will be cleaned halfway through the day also.

Behaviour Policy

In line with Government guidance we have added an appendix to our Behaviour Policy to cover any additional rules and considerations while the school observes social distancing and infection control guidelines. A copy of this has been attached for your information. Staff will ensure that the children understand what is expected of them whilst at school and why it is important to keep them safe.

Thank you for your ongoing support, it is appreciated. If you have any questions or queries about any of the plans and how they relate to your child, please do not hesitate in contacting the school office.

Yours Sincerely,

A handwritten signature in blue ink, appearing to read 'Jodie Flynn', is written over a light blue rectangular background.

Mrs Jodie Flynn
Headteacher