



Tuesday 2<sup>nd</sup> June 2020

## **Phased Reopening for Reception, Year 1 and Year 6**

Dear Parents,

Thank you for the careful consideration you gave to the information we sent out recently, you are receiving this letter as you have indicated to us that you would like your child to return to school during our phased reopening.

As we move towards our reopening dates, I felt it would be useful for you to have some practical details confirmed. It would also be useful for you to discuss this with your child so they know what to expect.

As I explained to you in my previous letter, we plan to phase the children back to school a year group at a time as we feel this would be the safest approach from all involved. The start dates for each year group are as follows;

**Year 1:** Monday 8<sup>th</sup> June 2020

**Year 6:** Monday 15<sup>th</sup> June 2020

**Reception:** Monday 22<sup>nd</sup> June 2020

### **Dropping off**

As you are now aware from the Parent Information booklet we sent out, we will have a one-way system in use on the paths approaching the school building. Please approach the school via the sloped path. Year 6 will be asked to enter their classroom via the top playground and their (external) classroom door. Year 1 and Reception should follow the path down the side of the building (towards the swing). Year 1 should enter the building via the playground door (adjacent to the hall doors) and Reception will enter via their pencil gate. Parents should exit this area via the steps onto the lower playground. Please remember that the staff on duty will not be available to speak to as we need to ensure that we reduce physical contact as much as possible. If you need to speak to someone, please telephone the school office (01736) 364868 or email the office staff; [secretary@heamoor.cornwall.sch.uk](mailto:secretary@heamoor.cornwall.sch.uk). Please note that the office will also be closed to 'walk in' enquiries at this time.

### **The school day**

The school will be open Monday to Thursday and the times of the school day will be:

**Year 6:** 8.45am finishing at 3pm (collected from the top playground / walk home independently)

**Year 1:** 9am finishing at 3pm (collected from the bottom playground)

**Reception:** 9.15am finishing at 2.45pm (collected from the bottom playground)

When collecting your child please observe social distancing rules and stand around the perimeter of the playground. Your child will be sent across to you by their teacher to avoid crowds of adults. We also request that only one parent accompany the children during drop off/pick up times.

### **Carpark**

Just to remind you that the car park will be closed to all vehicles from 8.30am to 9.30am and again at 2.30pm to 3.30pm. This will include parents accessing Willows. The one-way path system will exit from either sets of steps onto the drive way and the barrier will be open at these times to ensure the full width of the driveway can be used. Both vehicle access gates will be closed and the pedestrian gates will be marked as entrance/exit as part of the one-way system.

### **Uniform**

Children will be expected to return to school in their normal uniform. Please also provide a sun hat and a labelled water bottle. This time of year it is also useful if children come to school with sun cream already applied.

### **School meals**

School meals will be available to all children at the usual cost of £2.30 but for children in Reception and Year 1, these meals will be free of charge as usual as they are funded by the Universal Free School Meal scheme. Meals will be ordered during morning registration and delivered to the children's classroom just before lunch.

The menu is as follows;

<b>Monday</b>	Sandwich - Cheese <u>or</u> Ham or Pixie Pasty
<b>Tuesday</b>	Sandwich – choice of Ham or Egg Mayonnaise <u>or</u> Tuna and Sweetcorn Pasta salad
<b>Wednesday</b>	Sandwich – choice of Ham <u>or</u> Tuna Mayonnaise or Sausage Roll
<b>Thursday</b>	Sandwich -choice of Cheese <u>or</u> Ham or Cheese / Ham Panini

Packed lunch bags will consist of; one of the above (made to order) **plus** Juice Carton, muffin or biscuit, piece of fruit or bag of sultanas.

Please note that if your child returns to school and you have been in receipt of a free school meal (supermarket) voucher then this will cease.

### **Class teachers / Bubbles:**

Year 1 will be led by Miss Blayney / Miss Barker **and** Miss Cocks / Mrs Maddern

Year 6 will be led by Miss Shields / Mrs Barr **and** Mr Davies / Miss Crosse

Reception will be led by Miss Trenerry / Mrs Flores **and** Mrs Rudlin / Mrs Searle

Please note that staff teams are operating in pairs on a 2-week rota (i.e. they will swap over each week but remain with the same 'bubble' group). The 'bubble' groups will have a maximum

of 7 children in them and children will have an individual table space and their own equipment. They will only need to bring in their water bottle and their lunch (if they are not having school dinners). Planners/reading diaries will not be required at this time.

## **Toilets**

Year 1 will continue to use the toilets nearest their classroom. Year 6 will be using the toilets next to their cloakroom and Reception will use the toilet in Red Class. The Key worker group will use the toilets outside Green Class. We are asking children to only use their allocated toilets as this will reduce the risk of contact and cross-contamination with other bubble groups.


The children will be asked to wash their hands frequently throughout the day and in particular when they arrive in the morning, before and after lunch and before they go home. The classroom will be cleaned halfway through the day also.

## **Behaviour Policy**

In line with Government guidance we have added an appendix to our Behaviour Policy to cover any additional rules and considerations while the school observes social distancing and infection control guidelines. A copy of this has been attached for your information. Staff will ensure that the children understand what is expected of them whilst at school and why it is important to keep them safe.

Thank you for your ongoing support, it is appreciated. We are very much looking forward to welcoming back the children over the next few weeks. In the meantime, if you have any questions or queries about any of the plans, please do not hesitate in contacting the school office.

Yours Sincerely,

A handwritten signature in blue ink, appearing to read 'Jodie Flynn', is written over a light blue rectangular background.

Mrs Jodie Flynn  
Headteacher