



3<sup>rd</sup> November 2017

Dear Parents/Guardians,

Re: Porthpean Residential Trip 2<sup>nd</sup> - 4<sup>th</sup> May 2018

Further to the 'expression of interest' letters that were sent out earlier in the term, I am writing to confirm this year's Porthpean residential trip. Details regarding travel, accommodation and a detailed itinerary will be shared with you closer to the time.

The total cost of the trip will be £170 - a non-refundable deposit of £25.00 will be required by Friday 15<sup>th</sup> December 2017 to secure your child's place. Deposits can be made using the online Parent Mail system.

Subsequent payments can also be made using Parent Mail and the full balance will need to be paid by Friday 20<sup>th</sup> April 2017. If you have any questions at this stage, please feel free to ask.

Thank you for your continued support.

Yours sincerely,

Miss Shields

Class teacher

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